



## ENGLEFIELD CHARITABLE TRUST

### INFORMATION FOR APPLICANTS

You do not need to apply on a special form but it would help us very much if you can answer the following questions as succinctly as possible in your application email.

We receive hundreds of applications a year. We look at each one on its merit but we cannot wade through long and complicated applications, glossy brochures or sets of accounts. **A summary is respectfully requested.** You will also appreciate that it is not possible for us to acknowledge receipt of every application or to notify unsuccessful applicants.

**We favour applications for projects either based in, or active in, Berkshire, together with certain areas of Hackney and Inverness-shire which are also connected with the Englefield Estate.**

Grants are given entirely at the discretion of the Trustees. The criteria are broad and include education, sport, community, social welfare and medical support, churches and faith groups, agriculture and conservation, heritage and the arts and the armed forces. Capital grants are preferred but revenue grants will be considered. Grants are generally between £500 and £5,000 and commitments are generally on a one-off basis rather than spread over a number of years. Applications from individuals are considered but are subject to a limit of £350 and full details are requested of what the money is needed for and confirmation that all other relevant avenues have been explored.

Please note that recipients of grants within the previous financial year are advised not to reapply.

The Englefield Charitable Trust is listed as a funder on The Good Exchange website – [www.thegoodexchange.com](http://www.thegoodexchange.com) – and most local grants are made through this portal. If your application is listed on The Good Exchange you do not need to apply direct as well. The Good Exchange is a good way of directing giving from your supporters as there are opportunities to obtain match-funding.

The Trustees of the Englefield Charitable Trust meet twice a year, in early March and early October; applications should be submitted either by email to [charity@englefield.co.uk](mailto:charity@englefield.co.uk), or listed on The Good Exchange, by 1<sup>st</sup> February and 1<sup>st</sup> September. Successful applicants will be informed as soon as possible after the meetings.

1. Name and address of your charity/cause, including contact telephone and email, and registered charity number if relevant.
2. What does your organisation do?
3. Is it active in the geographical areas specified above?
4. What do you want the grant for?
5. What is the total cost of the project you are applying for?
6. How much are you asking the Englefield Charitable Trust for?
7. How much have you raised already?
8. Have you applied to any other funders?
9. How many people will benefit from this grant, directly and indirectly?
10. Have you enclosed a summary of your accounts/current financial situation?